**PAPER TITLE (*Uppercase and without newline*)**

**Author Name**1**, Author Name**2,[[1]](#footnote-0)\* (*\* must be used to indicate the corresponding author; the numbers must be used as superscripts for the author’s organization*)

*1 Organization, City, Country*

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**Abstract:** This electronic document is a “live” template and already defines the components of your paper [text, heads, figures, and tables] in its style sheet. A brief abstract of less than 250 words must accompany each manuscript. It should contain some basic information about the paper.

**Keywords:** keyword; keyword; keyword; keyword; keyword (at least 3, maximum 5 keywords)

1. **Introduction (*JFS\_Heading 1*)**

This template, which has been modified in MS Word 2010 and saved as a "Word 97-2003 Document" for the PC, contains the formatting specifications necessary for the preparation of electronic versions of authors' papers. *(JFS\_text)*

1. **Prepare Your Paper Before Styling**

Before formatting your paper, write and save the content as a separate text file. All manuscripts must be typewritten, 1.5 lines spaced on white A4 standard paper (210 x 297 mm) in 12-point font. In addition, all papers must be presented in excellent English.

Finally, complete content and organizational editing before formatting. Please take note of the following items when proofreading spelling and grammar:

***2.1. Equations (JFS\_Heading 2)***

The equations are an exception to the prescribed specifications of this template. You will need to determine whether or not your equation should be typed using Times New Roman or Symbol font (please use no other fonts). To create multilevel equations, it may be necessary to treat the equation as a graphic and insert it into the text after your paper is styled.

Number equations consecutively. Equation numbers, within parentheses, are to be positioned flush right, as in (1), using a right tab stop. To make your equations more compact, you may use the solidus ( / ), the exp function, or appropriate exponents. Italicize Roman symbols for quantities and variables, but not Greek symbols. Use a long dash rather than a hyphen for a minus sign. Punctuate equations with commas or periods when they are part of a sentence, as in

*a**b* 

Note that the equation is centered using a center tab stop. Be sure that the symbols in your equation have been defined before or immediately following the equation. Use “(1),” not “Eq. (1)” or “equation (1),” except at the beginning of a sentence: “Equation (1) is ...”

***2.2. Figures and Tables***

*2.2.1. Positioning Figures and Tables (JFS\_Heading 3)*

Place figures and tables at the top and bottom of columns. Avoid placing them in the middle of columns. Figure captions should be below the figures; table heads should appear above the tables. Insert figures and tables after they are cited in the text. Use the abbreviation “Fig. 1,” even at the beginning of a sentence.

| **Table Head** | **Table Column Head** | | |
| --- | --- | --- | --- |
| ***Table column subhead*** | ***Subhead*** | ***Subhead*** |
| copy | More table copya |  |  |

1. Sample of a Table footnote. *(Table footnote)*

Table 1. Table styles *(*JFS\_tab-fig*)*



Figure 1. Example of a figure caption.

* *Figure Labels (JFS\_Heading 4)*

Use 10-point Times New Roman for figure labels. Use words rather than symbols or abbreviations when writing Figure axis labels to avoid confusing the reader.

1. **Using the Template**

After the text edit has been completed, the paper is ready for the template. Duplicate the template file by using the Save As command, and use the naming convention prescribed by your conference for the name of your paper. In this newly created file, highlight all of the contents and import your prepared text file. You are now ready to style your paper. Use the scroll-down window on the top of the MS Word Formatting toolbar. You can use JFS pre-named MS Word formatting styles (*JFS\_Heading 1, JFS\_Heading 2, JFS\_Heading 3, JFS\_Heading 4, JFS\_Heading 5, JFS\_text, JFS\_tab-fig*).

**Acknowledgment *(JFS\_Heading 5)***

The preferred spelling of the word “acknowledgment” in America is without an “e” after the “g.” Avoid the stilted expression “one of us (R. B. G.) thanks ...”. Instead, try “R. B. G. thanks...”.

**References**

The template will number citations consecutively within brackets [1]. The sentence punctuation follows the bracket [2]. Refer simply to the reference number, as in [3]—do not use “Ref. [3]” or “reference [3]” except at the beginning of a sentence: “Reference [3] was the first ...”

Number footnotes separately in superscripts. Place the actual footnote at the bottom of the column in which it was cited. Do not put footnotes in the reference list. Use letters for table footnotes.

Unless there are six authors or more, give all authors’ names; do not use “et al.”. Papers that have not been published, regardless of whether they have been submitted for publication, should be cited as "unpublished." [4]. Papers that have been accepted for publication should be cited as “in press” [5]. Capitalize only the first word in a paper title, except for proper nouns and element symbols.

For papers published in translation journals, please give the English citation first, followed by the original foreign-language citation [6].

1. G. Eason, B. Noble, and I.N. Sneddon, “On certain integrals of Lipschitz-Hankel type involving products of Bessel functions,” Phil. Trans. Roy. Soc. London, vol. A247, pp. 529-551, April 1955. (*references*)
2. J. Clerk Maxwell, A Treatise on Electricity and Magnetism, 3rd ed., vol. 2. Oxford: Clarendon, 1892, pp.68-73.
3. I.S. Jacobs and C.P. Bean, “Fine particles, thin films and exchange anisotropy,” in Magnetism, vol. III, G.T. Rado and H. Suhl, Eds. New York: Academic, 1963, pp. 271-350.
4. K. Elissa, “Title of paper if known,” unpublished.
5. R. Nicole, “Title of paper with only first word capitalized,” J. Name Stand. Abbrev., in press.
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7. M. Young, The Technical Writer’s Handbook. Mill Valley, CA: University Science, 1989.

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